

MEMORANDUM

TO: All Newly Hired Classified Employees
FROM: Connie Lehua, Manager, Employee & Labor Relations
RE: Prior Retirement System Membership

In order to pay you properly and record the correct information for payroll purposes, please answer the following questions. Make sure that the form is complete, then sign and return as soon as possible.

1. Have you ever been a member of PERS (Public Employees' Retirement System)?

☐ YES ☐ NO ☐ NOT SURE

2. Have you ever been a member of STRS (State Teachers' Retirement System)?

☐ YES ☐ NO ☐ NOT SURE

If you answered "yes" to either of the above questions, what were the approximate dates of your past employment?

FROM _____ TO _____

Please feel free to call me at 415.485.9361 if you have any questions or concerns.

NAME (PRINT) _____

SOCIAL SECURITY NUMBER _____ DATE OF BIRTH _____

SIGNATURE _____

DATE SIGNED _____