

ADMISSIONS & RECORDS

Petition to Change Course/Section

PLEASE PRINT					
SEMESTER ☐ FALL 20 ☐ SPR	□ SPRING 20 □ SUMMER 20)		
NAMELAST FIRST MIDDL					MIDDLE INITIAL
MAILING ADDRESS					
	CIT	Υ		STATE	ZIP
DAY PHONE E-MAIL ADDRESS					
STUDENT'S SIGNATURE DATE					
COURSE TO BE DROPPED					
Section #	Class	Days	Times	Instructor's Signature	
COURSE TO BE ADDED					
Section #	Class	Days	Times	Instructor's Signature	
After the official deadline to add classes has passed, a student may change a course or section only if he/she is changing to a higher or lower level in sequential courses, or changing to a different section of the course. This form must be submitted to the Office of Admissions and Records within the school term.					
RECEIVED BY	DA	ATE	PROCESSED BY	OCESSED BY DATE	