

International Student Credit Program Application Checklist

<p align="center"><u>Credit Program Application Check List</u></p> <p>Submit your application by the deadline posted below. You will be notified of our decision within 7-10 business days of receiving your completed application. If accepted, College of Marin will send you your SEVIS I-20 document and acceptance letter. The I-20 is required to apply for your F-1 Student Visa (https://studyinthestates.dhs.gov). Visa processing times will vary between different embassies and consulates, please allow time to obtain your Visa and make travel arrangements (https://usembassy.gov).</p> <p><u>Deadlines to apply for the 2025 and 2026 Academic Year:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> New Students <ul style="list-style-type: none"> ○ July 17th for the Fall 2025 semester ○ December 1st for the Spring 2026 semester <input type="checkbox"/> Transfer Students <ul style="list-style-type: none"> ○ August 1st for the Fall 2025 semester ○ January 2nd for the Spring 2026 semester <input type="checkbox"/> Completed Application Form <input type="checkbox"/> Copy of your Passport (Bio-page) <input type="checkbox"/> Official English Proficiency Requirement (see #5) <input type="checkbox"/> Official Bank Letter and International Student Financial Affidavit Form (see #2) <input type="checkbox"/> Official High School or College/University Transcript (#4)-only if under 18 <input type="checkbox"/> \$50 Application Fee (see #3) <input type="checkbox"/> Additional documents for transfer-in applicants (see #1) <p>If you are under 18 years old, please include the following:</p> <ol style="list-style-type: none"> a. Copy of high school diploma in English b. Completed Minor Consent Form 	<p><u>(#1) If you are transferring to College of Marin, please submit:</u></p> <ul style="list-style-type: none"> • Copy of your F-1 Visa (or Change of Status Approval Letter) • Copy of your I-94 https://i94.cbp.dhs.gov • Copies of all previous I-20's (all pages) • College of Marin Transfer-In Form <p><u>(#2) Bank Letter and International Student Financial Affidavit Form</u></p> <ul style="list-style-type: none"> • Both must be signed and stamped by the bank official • Must be dated within the last 6 months • Must list at least \$32,690 US Dollars, or equivalent to this amount in other currency (currency must be listed) • Must be in English or translated into English • Please complete the International Student Financial Affidavit Form. Failure to do so will delay the application process. <p><u>(#3) \$50 Application Fee</u></p> <ul style="list-style-type: none"> • Application fees are non-refundable. Instructions for payment will be provided through email once your application has been reviewed. <p><u>(#4) Official High School or College/University Transcript</u></p> <ul style="list-style-type: none"> • Official Transcript must show what classes the applicant took and what grades/marks the applicant received <p>Official Transcript must be in English or translated into English. Please only provide if you are under 18 years old.</p> <p><u>(#5) English Proficiency Requirement</u></p> <p>See Guidelines on Page 2.</p>
<p><u>Please submit your completed application package to:</u></p> <p align="center">College of Marin Enrollment Services Office 835 College Ave Kentfield, CA 94904, U.S.A.</p> <p><u>Completed applications may be submitted electronically to:</u></p> <p align="center">Joan Paulino: jpaulino@marin.edu (628) 234-7713 Last Names (A-L)</p> <p align="center">Or</p> <p align="center">Marixa Barnett: mbarnett@marin.edu (628) 234-7705 Last Names (M-Z)</p>	<p><u>Important Information:</u></p> <ul style="list-style-type: none"> • Health Insurance <ul style="list-style-type: none"> ○ COM requires F-1 students to purchase health insurance prior to the start of each semester. • Attendance Regulations: <ul style="list-style-type: none"> ○ International students are required to attend school full time and complete a minimum of 12 units each semester. • Employment Regulations: <ul style="list-style-type: none"> ○ International students are allowed to work on campus only, 20 hours a week. Off campus employment is not allowed without permissions from the DSO. • Tuberculosis Test: <ul style="list-style-type: none"> ○ International Students are required to obtain a Tuberculosis Test clearance. Instructions will be provided on the acceptance letter. • Housing: <ul style="list-style-type: none"> ○ College of Marin does not provide student housing.

(#5) English Proficiency Requirement

Students must prove English proficiency. As English Proficiency exams are among the most common, they have been included below.

Credit Program

Minimum score of:

- **TOEFL IBT - 61 or 500 written test**
- **IELTS - 6.0**
- *Pearson** - 45
- *EIKEN** – Level 2 (>2150)
- *DUOLINGO** – 90+

Holistic Assessment - Credit Program with Support

Students may be admitted using holistic assessment with scores less than the required minimum but are required to enroll in English as a Second Language support classes. Minimum scores for this program are listed below.

Minimum score of:

- **TOEFL IBT 42 or 450 written test**
- **IELTS 5.0**
- *Pearson** - 42
- *EIKEN** – Level 1 (>1728)
- *DUOLINGO** – 75+

Holistic Assessment

Any combination of the above, or other, standardized test scores, institutional assessment, demonstrated academic experience, and/or individual student characteristics that provide evidence the student has reasonable chance to succeed based upon their ability to comprehend, read, and write the English language. Contact Enrollment Services for more information.

****Admission is conditional subject to holistic assessment per College of Marin Administrative Procedure 5012.***

International Student Admissions Application Form

<input type="checkbox"/> New Student	<input type="checkbox"/> Transfer Student	<input type="checkbox"/> Change of Status
<input type="checkbox"/> Fall 2025 August 23 to December 19	<input type="checkbox"/> Spring 2026 January 17 to May 22	

Credit Program:

Student Information (please print clearly)

1a. Name (as it appears on your passport) Last (Family): _____ First (Given): _____ Middle: _____	1b. Name of your Dependent(s) (if they accompanied you on F2 status) Last (Family): _____ First (Given): _____ Middle: _____
2a. Date of Birth: _____ Month Day Year	2b. Are you under 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No
4a. City and Country of Birth: _____	4b. Country of Citizenship: _____
5. Email Address: _____	
6a. Complete address in your home country: Street Address: _____ City: _____ State/Province: _____ Postal/Zip Code: _____ Country: _____ Home Country Phone Number: _____	
6b. Complete local Address in the U.S.: (if you are presently in the U.S.) Street Address: _____ City: _____ State/Province: _____ Postal/Zip Code: _____ U.S. Phone Number: _____	

F1 International Student Financial Information

All students studying on an F1 VISA must show evidence of sufficient funds to cover a full year of expenses at College of Marin.

Acceptable Evidence

Certified copy and recent (within 60 days) bank account balance statements indicating required funds in United States Dollars. The funds must be “liquid” (such as a checking or savings account), such that monies could be withdrawn at any time.

Business accounts, insurance policies, certificates of deposit, investments, and shared accounts among family members are not accepted.

Estimated Cost of Attendance for Fall 2025 & Spring 2026

Non-resident tuition (12 units per semester)	\$10,690.00
Health Insurance (student’s responsibility, estimated annual cost)	\$2,000.00
Total Tuition and Fees for 2 Semesters	\$12,690.00
Estimated Cost of Living for 12 months	\$20,000.00
Total Estimated Cost for 12 months	\$32,690.00

**This does not include the costs of books and supplies, TB test, transportation costs, or other expenses. You may want to budget accordingly for extra costs (eating out at restaurants, traveling, shopping, etc.) Please add \$5,000 for each dependent.*

Please note that these figures are the current estimates. Costs may actually be greater due to inflation and other cost increases. Financial documentation need only show the minimum amount listed for “Total Estimated Cost for 12 months.”

F1 International Student Financial Affidavit

Name: _____
Family/Last Name Given/First Name Middle Name

Source(s) of Support

- I will pay for school with my personal funds. *(Complete Section A)*
- I will be sponsored by another individual, i.e. parents, family member, other sponsor *from my home country. (Complete Section A)*
- I will be sponsored by another individual who is a *legal permanent resident or U.S. citizen. (Complete Section A & B)*
- I will be sponsored by the government of my home country *(Complete Section A)*

Section A:

I certify that I have the financial resources to cover all expenses named in this document while I am studying in the United States I understand that failure to include any information, including the official financial documents, will hinder processing of my application and issuance of the I-20. I understand that the inclusion of any false information concerning financial support could result in the termination of my SEVIS record and revocation of my F1 VISA.

Applicant Signature Date

Sponsor Name Signature Date

Section B:

Only complete this section if you are being sponsored by a legal permanent resident or United States Citizen.

I certify that I have read and fully understand the financial requirements of sponsorship. I further certify that I have the financial resources to cover all expenses of the student named in this document while s/he is in the United States. I understand that failure to include any information, including the official financial documents, will hinder processing of the student's application and issuance of the I-20. I understand that the inclusion of any false information concerning financial support could result in the termination of the student's SEVIS record.

Name(s) of Sponsor(s): _____
Sponsor Phone Number _____
Sponsor Address: _____

I will be providing (check box below): NOTE: If housing & meals are provided to the student at no cost, the minimum financial support amount required is \$12,690.00 USD.

- Financial Support Housing & Meals

Sponsor Signature Date

International Student Transfer-In Form

Transfer students must have their previous school complete this form.

SEVIS NAME: College of Marin Code: SFR214F00609000

To the international student advisor: Please complete the following form and return it to our office to facilitate the student's transfer to College of Marin. **Please Do Not Transfer the student prior to receiving an Acceptance Letter from COM.** Thank you for your help.

STUDENT'S NAME: _____

Has the student been entered into SEVIS? YES NO

SEVIS ID#: _____ SEVIS RELEASE DATE: _____

The above-named student:

- Is taking a full-time course of study at this school and
Their expected date of completion of his/her studies is: _____
- Was registered as a full-time student at this school from: _____ to _____
- Did not complete their course of study and their attendance was terminated on (date): _____
- Never attended this school.

To the best of your knowledge, has the above-named student met all obligations to the Immigration and Naturalization Service?
 Yes No

If no, please explain:

COMMENTS:

Name of institution: _____

Address: _____

Telephone Number: () _____ Email: _____

Designated School Official (Please Print): _____
Name Title

Signature of Designated School Official: _____
Signature Date

Please Send Completed Form To:

Joan Paulino or Marixa Barnett
Office of Enrollment Services
835 College Avenue
Kentfield, CA 94904

Email: jpaulino@marin.edu
mbarnett@marin.edu

