COLLEGE OF MARIN

AUDIT ENROLLMENT CARD

Must be submitted by established deadlines (check most recent Schedule of Classes). ❏ FALL 20 ____ ❏ SPRING 20 ____ ❏ SUMMER 20 ____

COM I.D. #	LAST NAME	FIRST NAME	MIDDLE INITIAL

AREA CODE	DAYTIME TELEPHONE	NUMBER	STREET	CITY	STATE	ZIP CODE

CRN	COURSE TITLE & NO.	DAYS & HOURS	AUDIT UNITS	1ST DAY IN CLASS	AUTHORIZATION CODES*

TOTAL AUDIT UNITS IN PROGRAM WILL BE		Authorization codes are required.

OFFICE USE ONLY

STUDENT SIGNATURE _____

PROCESSED BY: INITIALS _____ DATE _____

Rev 8/14

In conformity with Education Code 76370, College of Marin has adopted a policy of auditing classes. Attending classes with the intent to audit without registering as an auditor is NOT permitted. Students may audit select classes (see the Auditable Course list posted online on the Schedule of Classes page) for a fee of $15.00 per unit plus any additional course costs. Students regularly enrolled in 10 or more units may audit up to 3 units free of charge.

1. Auditors must be eligible for admission to college as regularly enrolled students (Current application on file through the online process).
2. Auditor status is allowed only if student has exhausted repeat possibilities as a regular student & Petition to Repeat was denied.
3. Auditors must meet the course prerequisite
4. Instructor must provide an Add Authorization code on the Audit Enrollment card (available at Enrollment Services) to show approval for student to attend class as an auditor on a space available basis.
5. Auditors will be allowed to register only after the First Census date of the class.
6. Auditors may NOT attend or participate until official enrollment is secured after the First Census date of the class.
7. Auditors may NOT change their status to regular student in the class (or reverse).
8. Once the auditor fee is paid, it will not be refunded.
9. No grades can be earned or transcripts maintained.

Students registered, as auditors only, will not be entitled to the regular student health services (other than emergencies).