

Deadline: Fall/Spring: Friday, May 15, 2026

Summer: Thursday, June 4, 2026

Your FAFSA has been selected for review in a process called “**Verification**.” In this process, College of Marin will compare information from your FAFSA with this worksheet and financial data you must submit. The law requires completion of Verification before awarding and/or disbursing federal aid. If there are differences between your FAFSA and your verification documentation, electronic corrections to your FAFSA may be required.

The student must appear in person at the Enrollment Services Office to verify their identity by presenting an unexpired valid government-issued photo ID, such as but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID.

If the student is **unable to appear in person**, the **original signed and notarized** statement of Educational Purpose along with a copy of the unexpired valid government-issued photo ID that is acknowledged in the **notary statement** below. **The completed worksheet must be mailed to the address noted at the bottom of this form.**

Note: Complete all sections of this worksheet in full and photographs of documents are not acceptable

Section A: Student Information			
COM ID#		Last Name	
Date of Birth		First Name	
Phone Number		Student Email	

Section B: Family Information		
<p>In the table below, list the people in your parent(s)’ household:</p> <ol style="list-style-type: none"> 1. Include yourself (the student) on the first line even if you don’t live with your parents 2. Include your parent(s): <ul style="list-style-type: none"> ➤ Include a parent who is on active duty in the U.S. Armed Forces apart from the family ➤ <u>If your parents are divorced</u>, list the parent who provided the majority of your financial support during the last 12 months. If your parents provide equal support, report the parent with the higher income and assets. ➤ <u>If your parents are remarried</u>, include step-parent. ➤ <u>If your parents are not married but live together</u>, list both parents 3. Include parents’ other children if your parents provide more than half of their support between July 1, 2025 and June 30, 2026 or if the children would be required to provide parental information if they were completing a 2025-26 FAFSA and <ul style="list-style-type: none"> ➤ They currently live with your parents; and ➤ Other dependents, if they now live with your parent(s) and your parent(s) will continue to provide more than half of their support through June 30, 2026. <p>Parents should not include any unborn children in the family size</p> 		
Full Name	Age	Relationship to Student
<i>Example: Jane Jones</i>	<i>19</i>	<i>Self</i>

ANSWER ALL APPLICABLE QUESTIONS: INCOMPLETE FORMS WILL BE RETURNED

Section C: Student Tax Information	
<p>Check only one box below</p> <p><input type="checkbox"/> I filed a 2023 Federal Tax Return</p> <p><input type="checkbox"/> I did not, will not, and was not required to file a 2023 Federal Tax Return</p>	<p>Submit one of the following</p> <p><input type="checkbox"/> I provided consent on the FAFSA. If the FA-DDX transferred over your Federal Tax Information to your FAFSA, no additional documents are needed. If the transfer was not successful, you must submit a 2023 IRS Tax Return Transcript or a signed copy of your 2023 Tax Return</p> <p><input type="checkbox"/> Get Transcript Online- Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." Follow the instructions to create an ID.me account if you do not already have one. You may also request it by phone at: 1-800-908-9946</p> <p><input type="checkbox"/> Submit a signed copy of your 2023 tax return and applicable schedules filed with the IRS</p> <p>Did you earn any income from work in 2023? <input type="checkbox"/> Yes* <input type="checkbox"/> No</p> <p>Did you receive any W-2s and/or 1099x for income earned from work in 2023? <input type="checkbox"/> Yes* <input type="checkbox"/> No</p> <p><u>*If you answered "Yes" to either question above, you are required to complete SECTION E</u></p>
Section D: Parent(s) Tax Information	
<p>Check only one box below</p> <p><input type="checkbox"/> Parent(s) filed a 2023 Federal Tax Return</p> <p><input type="checkbox"/> Parent(s) did not, will not, and was not required to file a 2023 Federal Tax Return</p>	<p>Submit one of the following</p> <p><input type="checkbox"/> Parent(s) provided consent on the FAFSA. If the FA-DDX transferred over your Federal Tax Information to your FAFSA, no additional documents are needed. If the transfer was not successful, you must submit a 2023 IRS Tax Return Transcript or a signed copy of your 2023 Tax Return</p> <p><input type="checkbox"/> Get Transcript Online- Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." Follow the instructions to create an ID.me account if you do not already have one. You may also request it by phone at: 1-800-908-9946</p> <p><input type="checkbox"/> Submit a signed copy of your parent(s) 2023 tax return and applicable schedules filed with the IRS</p> <p>Parent(s) earn income from work in 2023? <input type="checkbox"/> Yes* <input type="checkbox"/> No</p> <p>Parent(s) received W-2s and/or 1099x for income earned from work in 2023? <input type="checkbox"/> Yes* <input type="checkbox"/> No</p> <p><u>*If you answered "Yes" to either question above, you are required to complete SECTION E</u></p>

Section E: Non-Tax Filer Income Information

Student/Parent Name	Employer's Name	2023 Amount Earned
		\$
		\$
		\$
		\$
		\$

****If a W-2 is unavailable, attach a statement signed and dated by the student/parent(s) explaining why the W-2 is not available and cannot be provided in a timely manner.***

Individuals Granted a Filing Extension by the IRS

*If a **filing extension** was granted by the IRS beyond the automatic six months: You must also provide the following:*

- A copy of the **IRS's approval** of an extension for the tax year 2023
- A signed statement listing the sources of any 2023 income and the amount of income from each source
- A copy of IRS Form W-2 for each source of employment income received or an equivalent document for the tax year 2023
- *If self-employed, a signed statement certifying the amount of Adjusted Gross Income and U.S. income tax paid for the year 2023*

Individuals Who Filed an Amended IRS Income Tax Return

If an Amended IRS income tax return was filed, you must provide a signed copy of the 2023 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS or documentation from the IRS that include the change(s) made by the IRS, and one of the following:

- Updated income and tax information from the IRS on an ISIR record with all tax information from the original tax return
- A 2023 IRS Tax Return Transcript (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all the income and tax information required to be verified; or
- A signed copy of the 2023 IRS Form 1040 and the applicable schedule that were filed with the IRS

Individuals Who Were Victims of IRS Tax-Related Identity Theft

An individual who was the victim of IRS tax-related identity theft must provide the following:

- A Tax Return DataBase View (TRDBV) transcript obtained from the IRS or, if unable to obtain a TRDBV, an equivalent document provided by the IRS or a copy of the signed 2023 income tax return and applicable schedules the individual filed with the IRS; **and**
- A statement signed and dated by the tax filer indicating that they were a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

Individuals Who Filed Non-IRS Income Tax Returns

- A tax filer who filed an income tax return with a tax authority other than the IRS may provide a signed copy of his or her income tax return that was filed with the relevant tax authority. However, if the College of Marin questions the accuracy of the information on the signed copy of the income tax return, the tax filer must provide College of Marin with a copy of the tax account information issued by the relevant tax authority before verification can be completed.

Statement of Educational Purpose (to be signed in-person)

I certify that I _____ am the individual signing this statement of
(Print Student's Name)

educational Purpose and that the Federal student financial aid assistance I may receive will only be used for educational purposes and to pay the cost of attending College of Marin for the 2025-2026.

Student's Signature COM ID# Date

School Official's Signature Date

Notary Certificate of Acknowledgement (only if you are unable to appear in person)

(Notary signature/seal required if the student is not providing information in person. Notaries can often be found at local banks, credit unions, insurance agencies, or shipping stores. Certification may vary by state).

State of: _____ City/County of: _____

On _____, before me, _____
(Date) (Notary's Name)

Personally appeared, _____, and proved to me
(Printed Name of Signer)

because of satisfactory evidence of identification _____

to be the above named person who signed the foregoing instrument.

WITNESS my hand and official seal

(Notary Signature) My commission expires on _____
(Date)

Notary Seal

Certifying Signatures

By signing this worksheet, I (we) certify that all the information reported on this form is complete and correct. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both. **ALL Verification documents must be submitted to Enrollment Services no later than the established deadline outlined on the first page. If not received by this deadline, financial aid will be forfeited.**

Print Student's Name

M00# _____
COM ID Number

Student Signature (required) Date

Parent Signature (Required) Date

This worksheet must be signed and dated. Digital signatures Not accepted