

Parking Permit Replacement Request

Form must be submitted to: Cashiering Services Office, Kentfield Campus or Indian Valley Campus

PLEASE PRINT
CHECK ONE:

FALL SPRING SUMMER

TODAY'S DATE: _____

MARIN STUDENT ID #

M _____

DAYTIME PHONE:

LAST NAME

FIRST NAME

M.I.

AREA CODE

MAILING ADDRESS (PO BOX OR NUMBER & STREET)

CITY

STATE

ZIP CODE

E-MAIL ADDRESS: _____

REASON FOR REQUESTING PARKING PERMIT REPLACEMENT:

CHECK ONE:

- I lost my Parking Permit Parking Permit never received
 My Parking Permit was stolen (Police Report Attached)

Lost or stolen parking permits must be voided by the Cashiering Services Office. Students must pay full price for the new replacement permit unless a police report indicates a stolen vehicle or forced entry. I understand that if I locate the original parking permit decal after I submit this form, I cannot use the original, but must return it to the Cashiering Services Office. If I use the voided decal, I will be responsible for any parking fines incurred.

Student Signature: _____ Date _____

**DO NOT WRITE IN THIS BOX
CASHIERING SERVICES USE ONLY**

Permit # _____

Semester _____

Date _____

PLEASE SEE BELOW FOR IMPORTANT INFORMATION REGARDING PARKING PERMIT REPLACEMENT POLICY

Rev. 4/15

College of Marin Parking Permit Replacement Policy

The College of Marin upon the request of the student will be issued a replacement parking permit under the following conditions:

1. LOST PARKING PERMIT:

Students who lost their parking permit:

- Complete the front of this form and submit to the Cashiering Services Office.
- Pay full price and receive a replacement permit.

2. STOLEN PARKING PERMIT:

If a parking permit has been stolen as a result of a crime being committed (stolen vehicle, forced entry); a police report must be submitted in order to process a replacement parking permit.

- Complete the front of this form and submit to the Cashiering Services Office.
- Attach a copy of the completed filed police report (College of Marin Campus Police or other Public Police Agency).
- If the police report indicates that it was a case of a stolen vehicle or forced entry, the original parking permit will be voided and new permit will be issued at no cost.