

SSSP and Equity Fund Proposal Form

The Student Success and Support Program Plan and the Student Equity Plan are developed as a strategic approach to monitor equity issues at the college level and to address student populations with disproportionate impact on access and achievement. Funds can be provided for programs and projects that support the SSSP and Student Equity Plan.

SSSP Plan: <http://www.marin.edu/WORD-PPT/StudentSuccessandSupportProgramPlan.pdf>

Student Equity Plan: http://www.marin.edu/PDFs/RegisteredNursing/2015-16MCCDStudent_Equity_PlanBOTApprovedFinal.pdf

SSSP and Equity funding process:

- Electronically submit completed form to the Office of Student Activities and Advocacy.
- Funding sub-committee will review all proposals.
- Upon completion of all projects and programs, managing departments or coordinators will be required to submit a summary report assessing the efficacy of the program. The summary report must include the following:
 - o Name of the project/program
 - o Name and contact information for project/program manager(s) for follow-up if necessary
 - o Research that speaks to the justification of project/program with data if available
 - o Detailed description of project/program including a timeline breakdown
 - o Detailed budget breakdown with expenditures
 - o Assessment of the efficacy of the project/program with accompanying data
 - o Analysis of how the project/program contributes to and/or challenges the strategic goals of the institution.
 - o How the project/program can be sustainably integrated into the campus, if applicable.

Name _____ Date of Submission _____

Department _____ Phone _____ Email _____

Name of event or program: _____

Project Rationale

Please explain the area, department, division, and/or college-wide need for the proposed project and how it will serve the students who participate in it. If more space is needed, please attach extra sheet.

Who is the primary contact for this event/program (name and phone/email)?

Please describe the event/program you are proposing. If more space is needed, please attach extra sheet.

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Please indicate the participants and/or participating departments and their role(s) in the project. If more space is needed, please attach extra sheet.

What funding source are you seeking? Student Equity Funds SSSP Funds Both

In what way does your project/event meet the needs as outlined by the SSSP Plan and/or the Student Equity Plan?

How much are you requesting? _____

Please attach either a budget breakdown or copy and paste a summary of a budget breakdown. If more space is needed, please attach extra sheet.

If this funding is for an event, is this a repeated event?

- One-time event
 Repeated Program: Weekly Monthly Semester Annually
 Other _____

If this funding is for a program or grant, how often will this funding be needed?

- One-time funding Annual renewal
 Semester renewal Other _____

This proposal addresses increased capacity for which of the following areas (select all that apply):

- | | |
|-------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <input type="checkbox"/> Increased Access for students to attend the College | <input type="checkbox"/> Assisting with Degree and Certification Completion |
| <input type="checkbox"/> Increasing capacity for Counseling, Advising, and/or other educational planning services | <input type="checkbox"/> Assisting with Transferring |
| <input type="checkbox"/> Assisting with Course Completion | <input type="checkbox"/> Developing services for Orientation |
| <input type="checkbox"/> Assisting with ESL and Basic Skills Completion | <input type="checkbox"/> Developing large-scale Assessment projects |
| | <input type="checkbox"/> Other (fill-in blank) |

This proposal specifically targets students in the following population group(s) (select all that apply):

- | | |
|--------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Women | <input type="checkbox"/> Other racial group (fill-in blank) |
| <input type="checkbox"/> Gender non-conforming | <input type="checkbox"/> Bi- or Multi-racial |
| <input type="checkbox"/> American Indian or Alaskan Native | <input type="checkbox"/> Current or former foster youth |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Students with disabilities |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> Low income students |
| <input type="checkbox"/> Hispanic or Latino/a | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Native Hawaiian or Pacific Islander | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> White | |

Best Practices or Educational Research

Please include research that reflects the application of best practices and/or research findings toward your project proposal. If more space is needed, please attach extra sheet.

Assessment

Please explain how the project will be assessed. Note, as part of the contingency of being funded, you will be required to submit a summary report after the duration of your project which will include an accurate assessment of the efficacy of your project. If your proposal is for an annually-renewed project or a project with no definite ending, a summary report will be expected at the end of the first period of assessment data gathering, to be determined by the committee. If more space is needed, please attach extra sheet.

Sustainability

If applicable, how would this project be repeated in the future and/or how would the results of this project contribute toward the pursuit of the institutional goals of the campus? If more space is needed, please attach extra sheet.